

HSNC Rental Policy

(Effective 1st January 2010)

HSNC Rental Policy applies to all events / activities conducted at HSNC premises.

There are four types of Events:

- I. **HSNC Activities and Events – (HSNC Events – may be allocated to affiliated organizations)**
- II. **HSNC Discounted Recurring Events (For Satsangs, Bhajans, Meditation etc.)**
- III. **HSNC Classes Activity (Sanskar, Balavihar, Jain Pathsala, Hindi Class etc.)**
- IV. **Full Paid Rental Events (Personal Events/Use etc.)**

1. HSNC Activities and Events

1.1. From time to time HSNC will organize activities for the community aligned with its mission. For these activities, the question of rental charges does not arise since the HSNC is the organizer and host of the Event. HSNC Youth Group (Om Squad) and HSNC Senior Group is part of the HSNC and gets full privileges as an HSNC itself and rental charges does not apply. Any event done by HSNC Youth Group or Senior Group needs to be approved by HSNC Board. HSNC activities / events will have the highest priority over any other events conducted in HSNC premises. If the premises is already booked with date and paid for in advance and HSNC has to host an event on same date then HSNC will try to work with the Renter to alter the date and see if any other dates can be worked out to accommodate events for both. HSNC can hold its events at any location.

1.2. HSNC may allocate some of events to HSNC affiliated organizations or individuals **to be held only in temple hall**. HSNC may schedule Events anywhere on facility. Current approved list of events is listed in Category 1 (One) under List of All Events.

1.3. Each organizing individual must be a current member of HSNC. If they are not a Member of HSNC then they will not be able to do HSNC event and will be treated as full paid rental for Non-Member.

1.4. Request for any new event not already listed can be initiated through any Committee or board of the affiliated organization. In order to be fair to every member of HSNC; avoid misunderstanding and set correct expectations, each affiliated organization must submit completed event request form to HSNC Religious Committee first to get dates and event approved at least 3 months prior to the event date.

1.5. HSNC Religious committee will take care of the request for approval with their committee along with HSNC Board and booking/scheduling the event with HSNC Rental Committee. Organizer will not need to contact HSNC Rental Committee since this will be taken care by HSNC Religious Committee.

- 1.6. HSNC Rental committee will work closely with HSNC Religious Committee and Organizer to reserve the dates for events unless if the premises is already booked and fully paid for.
- 1.7. HSNC may charge an Entry fee for events under this category. However affiliated organizations will not be allowed to charge any entry fee and the event needs to be free to the community. Affiliated Organizations will not be allowed to do their own fundraising to benefit their organization during the entire event.
- 1.8. Organizations can do membership drive and collect the Membership fees for their organization. HSNC membership should also be promoted at same time.
- 1.9. During the events in this category, all expenses for food, soft inventory, puja charges, cleaning fee etc will have to be borne by the community organization conducting the event. A deposit of \$100 will have to be paid/deposited 4 weeks before the event. If there is any issue with misusing HSNC property or cleaning, this deposit will be forfeited. If the deposit does not cover the damages then Affiliated Organization will be responsible for the excess charges.
- 1.10. HSNC Board reserves the right to add or remove affiliated organizations from its list (Appendix A). HSNC Board also reserves right to add or remove events from its list.
- 1.11. All of the religious events assigned to affiliated organizations will **take place only in the Temple Hall**. If Organizer likes to move the event to other facility (Such as Main Hall or Mini Hall) then **full rental charges will apply** unless if it's approved by HSNC Board in advance.
- 1.12. All monetary offerings to God will go to the HSNC. Above activities/events in this category will get the publicity in the HSNC newsletter only by request from the Organization and depending on space availability on the Newsletter.
- 1.13. Event Organization will be allowed to do external publicity and marketing with its own expense. In the marketing/publicity material they must include HSNC as Primary Event Organizer.

Criteria for Affiliated Organization

1. Religion – Affiliation to Hinduism
2. Must pay \$100 per year affiliation fees
3. Temple Hall shall be Free for BoD approved events (3 per year). All costs for the vent are paid by the organization – supplies/food.
4. Library – maybe used – the schedule will be available 2 months in advance.
5. Main hall, Mini hall and Meditation room are not included in the 3 free events. These must be rented separately.

2. HSNC Approved Discounted Regular Recurring Events

(Weekly, Bi-Weekly or Monthly)

2.1. Religious events / activities other than applicable in Categories 1 above will be charged a 20% rental fees. These events/activities are regular recurring event each week/month as weekly , bi-weekly or monthly basis for specific reason such as Satsangs, Bhajan's, etc. Rental amount needs to be paid on a monthly basis in advance by 20th of each Month to the Rental Committee. These events are only allowed to take place in Mini Hall,. Main hall and kitchen is not allowed to be used for these recurring events. Full Rent will apply for the usage of Main Hall. These are group/organization events and may not be open to the public.

2.2. Regular Classes such as BalaVihar, Sanskar Academy, Hindi Classes, Jain Pathsala, Bala Gokulam and HSNC Yoga Class are not considered as recurring events. They are under separate Category 3 (Classes).

2.3. If there is full paid rental or HSNC Event gets scheduled during the regular recurring event timings then organizers will have to alter, change or cancel their Recurring Event due to Full Paid Rental and HSNC's Events. HSNC Rental Committee will try their best not to rent and give slots during the recurring timings but sometimes there are full paid rental and rental like Weddings, Baby Shower, Receptions, Janoi etc., where HSNC has no choice and could not deny the rental. HSNC will inform each group ahead of time about if their recurring events are getting affected and need to change timing/day/date or cancel.

2.4. Groups which fall in this Category are Raleigh Sai Group, Bhaman Group, Dadabhagvan Satsang Group etc.

2.5. Organizations need to be an affiliated to HSNC. Current list of approved organizations is listed in appendix A.

2.6. Bhajans and pooja is the only event allowed in meditation room. Meditation room is not allowed for any rental or other usage.

2.7. If event is organized by individuals, each organizing individual must be a current member of HSNC. If they are not a Member of HSNC then they will not be able to do recurring event and will be treated as full paid rental for Non-Member.

2.8. Regular Bhajan related events by individuals or organizations, which takes place in Temple Hall Weekly Or Bi-Weekly basis such as Hanuman Chalisa, Gayatri Bhajan, Vaishnav Bhajan, Mahavir Jayanti, Sundar kand Recitation, Gita Study Group, Bhagvatum, Devi Havan, Vishnu Sahastram etc. are not required to pay any rent as these events are open to general public/community and being held at temple during normal hours of the temple and by keeping the partition open for devotees. If Prasad during these Events is provided then it will be served to all present member of community.

2.9. Request for any new event not already listed in this category can be initiated through any Committee or board of the affiliated organization

2.10. Temple Hall Library is available for usage at free of charge to all approved organization on first come first serve basis for their monthly meetings (Subject to Availability) Scheduled recurring events in library and HSNC Board meetings will get 1st priority.

2.11. Posting flyers on HSNC premises for any recurring events are not allowed, must pay full monthly charge for posting the flyer.

3. Classes Activity – Regular Educational/Yoga Classes etc.

3.1. Hindu Society would like to support various classes within the context of our religion and culture. The request of classes can be initiated through any Committee or HSNC Board. In order to be fair to every member to HSNC; **The organization or the student's parents or guardian from each class must participate on Monthly Auto Draft of minimum \$10 or pay \$120 per student upfront for whole year.**

3.2. If same student is participating in 2 different classes held at HSNC Facility then they do not have to pay twice and just by paying for one class, they are automatically entitled to attend another class activity at no additional charge. (For ex. If a student is participating in Sanskar and same student goes to Youth Yoga Class or Hindi Class then they do not have to pay again).

3.3. Groups which fall in this Category are... Sanskar Gurukul, Jain Pathsala, Hindi Class, Vedic Heritage Class, BalaVihar, Bala Gokulam, Satya Sai Class and HSNC Yoga Class etc.

3.4. Request for any new class, not already listed in this category, can be initiated through any Committee or board of the affiliated organization.

3.5. Posting flyers on HSNC premises for any Classes activity is not allowed must pay full monthly charge for posting the flyer.

4. Full Paid Rental Events

4.1. All other events not included in the above three categories will be a full paid rental.

4.2. Events held by organizations, which is limited to their member's only or if they are charging the entry fee, collecting any type of donation or membership fee during their events and/or doing a fund raising for their organization are considered to be a private/personal Events and will be treated as full paid rental.

4.3. HSNC will allow only one free Dress Stage Rehearsal for a maximum of 4 HR (Subject to Availability) with full paid rental of main hall for Cultural Events like TGA Holi, Maharashtra Mandal Holi, TATA Ugadi, India Heritage Festival, TCA New Year, Nrityanjali Academy, HVM Independence day, etc.

4.4. If organizations like to have more then one rehearsal then they will have to pay full rental amount to use the appropriate HSNC facility for their 2nd Rehearsal. Discounts and Free/Complementary 2nd Rehearsal is not allowed to any organization.

4.5. Total of 2 flyers (one on each premises window) of maximum paper size (letter) of 8.5X11" are allowed to be posted only 30 days prior to the community related event for any approved community

organizations with full paid rental at no additional charge. This is only for the community related cultural events and not for private events/parties. (Examples are, TGA Holi, RTP MM Holi, HVM Independence Day, NC BA Durga Puja, TATA Ugadi and India Heritage Festival etc.).

4.6. Posting flyer's on HSNC Premises is strictly prohibited unless if it's paid in advance to Rental Committee with monthly rate as stated (\$150 for size up to 8.5X11" and \$250 for larger then 8.5X11" and maximum of 24X36"). Rates are monthly (30Day) basis only, prorating for less then 30 days is not allowed. Must pay full month rate.

4.7. For the Rental request, completely filled out Rental Application along with appropriate Full Rent and 30% Security Deposit Check with current date must be submitted to the Rental Committee. Renter can check the availability on HSNC WEB site under Events to see if the dates/times are available prior to submitting the rental application. Once Rental Application received along with 2 separate checks, Rental Committee will review it, take appropriate action and contact Renter for confirmation of the Booking. HSNC has full rights and authority to deposit the submitted checks into the HSNC Bank Account.

4.8. On the day and time of actual Rental, member of the Rental committee will follow check-in procedure and take appropriate action and guide Renter with any needs.

4.9. HSNC Board along with rental committee will have the final authority for providing discounts to any renters. Discounts for full paid rentals will need initial approval from HSNC Rental Committee and by Rental/Facility Board Liaison.

NOTE: HSNC does not allow taking any of the stuff/property of HSNC to outside of HSNC Premises, such as Chairs, Tables, Dandiya, Audio System, Microphones, Fans, Electrical Cables, Ladder, Wedding Mandap and other such Items. HSNC Does Not rent these Items to any one to take them outside of HSNC Premises. Any and All HSNC Property needs to remain on HSNC Premises.

Annexure Z - Following are the Type of Events allowed to be hosted in the HSNC premises

Bollywood / Western Music and any kind of Filmy Dancing, DJ, Garba, Bhangra, and loud non-religious related Music etc. is not allowed in Temple Hall. Temple Hall is a place of worship and only Religious events are allowed. **Floor dancing is not allowed except for HSNC Navratri garba.** Traditional cultural music events can be organized in Temple Hall with HSNC Board's approval.

Event Type	Temple Hall	Mini Hall	Meditation Room	Main Hall
Wedding Anniversary Party	OK	OK	NOT Allowed	OK
Birthday & Graduation Party	NOT Allowed	OK	NOT Allowed	OK
Wedding, Baby Shower Ceremony and Memorial Service	OK Ceremony only	OK	NOT Allowed	OK
Namkaran (Thread ceremony)	OK	OK	OK	OK
Entertainment Programs Dance/ Music/Drama/ Cultural	NOT Allowed	OK	NOT Allowed	OK
Educational Classes	NOT Allowed	OK	OK	OK
Katha or Religious functions	OK	OK	OK	OK
Regional / Social / Cultural	NOT Allowed	OK	NOT Allowed	OK
Youth Camps / Health Camp	NOT Allowed	OK	NOT Allowed	OK
Conventions / Exhibitions for educational purpose only	NOT Allowed	OK	NOT Allowed	OK
Fund raising events (HSNC reserves right to charge entry fee in addition to the hall rentals for fund raising events)	NOT Allowed	OK	NOT Allowed	OK

NOTE: Hosting of any events other than those listed above will required to be approved by HSNC Board. Discretion of the HSNC rental committee will be final to determine the type of event to be hosted in its premises and the rental facility charge for the event. HSNC reserves the right to change facility rental pricing without notice. Code of conduct must be followed while renting HSNC premises. HSNC reserves the right to refuse approval for hosting an event in its premises.

ANNEXURE B

HSNC FACILITY RENTAL FEES

(Effective for all rentals starting January 1st 2010) Members enjoy approx. 25% discount

Days of week	Temple Hall (Min 4 hrs rental) Includes Library	Mini Hall OR Meditation RM (Min 4 Hrs rental)	Main Hall (Min 6 hrs rental)	Security Deposit
Daily Rates (From Mon 8:00AM to Thu midnight. Excluding long weekends and public holidays)	Members 4 Hr- - \$300 All Day- \$750 Non-Members 4 Hr - \$375 All Day- \$950	Members 4 Hr- - \$300 All Day- \$750 Non-Members 4 Hr - \$375 All Day- \$950	Members 6 Hr- - \$800 All Day- \$1300 Non-Members 6 Hr - \$1000 All Day- \$1500	30% of Total Rental fees (Additional charges for Audio system, Kitchen usage and Cleaning)
Weekend Rates (From Fri 8:00AM to Sun Midnight. Long weekends & US public holidays will be charged at weekend rates)	Members 4 Hr- - \$350 All Day- \$850 Non-Members 4 Hr - \$425 All Day- \$1050	Members 4 Hr- - \$350 All Day- \$850 Non-Members 4 Hr - \$425 All Day- \$1050	Members 6 Hr- - \$1200 All Day- \$1950 Non-Members 6 Hr - \$1500 All Day- \$2400	30% of Total Rental fees (Additional charges for Audio system, Kitchen usage and Cleaning)
Additional Hourly Charges after Minimum 4 and 6 HR Rental				
Daily Rates	\$75	\$75	\$100	
Weekend Rates	\$75 / hr before / after the event start / end time	\$75 / hr before / after the event start / end time	\$150/ hr before / after the event start / end time	
Use of Kitchen				
Weekday OR Weekend	\$75	Not Applicable	\$200	
Audio / Video Equipment use (Minimum 3 weeks notice required. Audio equipment will need to be operated by trained Audio Technician only)				
All days	\$40 / Hr Min 4 Hrs (1 Hr for setup)	Not Applicable	\$50 / Hr Min 4 Hrs (1 Hr for setup)	
Cleaning charges (Optional) Mandatory for all functions with more than 150 attendees. Only covers vacuuming of premises. Additional Charges will apply for moving of chairs/ tables and removal of trash. Contact Rental Administrator for details If facility is not returned in 'As Is' condition deposit will be forfeited. Decision of HSNC Rental Committee will be final in all respects				
All days	\$100	\$100	\$250	
Setup Charges for Weddings / Music Concerts				
All days	\$150 for 2 hrs minimum Additional \$50/hr	\$150 for 2 hrs minimum Additional \$50/hr	\$250 for 2 hrs minimum Additional \$125/hr	

NOTE:

Security Deposit and Facility Rental Check should be payable to "HSNC" - Hindu Society of NC with current Date. Memo section of the check should indicate Date and name of Facility requested for the event. Mail check and application to the HSNC Attn: Rental OR drop them in Facility Rental Box located in the temple.



THE HINDU SOCIETY OF NORTH CAROLINA

(Tax-Exempted Non-Profit Organization)

Address: 309 Aviation Parkway, Morrisville, N.C. 27560/ Phone: Temple (919) 481-2574

FACILITY RENTAL FORM AND CONTRACT

Renter Contact Details: (All details are mandatory)

HSNC Member: Y / N (Non-members needs to pay listed Non-Member Fee Please)

Facility Requestor Name: _____

Organization OR Group Name: _____

Address: _____ City: _____ State _____ Zip _____

Contact #: Residence (_____) _____ Work: (_____) _____ Cell: (_____) _____

E-mail: _____ Fax Number: (_____) _____

MUST provide e-mail for communication/confirmation of Booking.

Event Details: Personal Use - Group OR Organization - Non-Profit Organization - Religious
(Circle One)

Facility Requested (Circle Required)	Main Hall	Temple Hall	Mini Hall	Expected Attendance	
Event Date Date: mm/dd/yy	Start Date	End date	Start Time	End Time	Setup Time
Addl. Requirements	Audio / Hrs		Kitchen	Y / N	

(Print details on addl sheet if reqd)

List details of any Additional Item(s) / Service you need for your event:

(Print details on addl sheet if reqd)

Acceptance of HSNC Facility Rental Terms and Conditions:

I / We on behalf of my Group / Organization agree to all HSNC Facility Rental Terms and Conditions and pay the above Security Deposit and Total Facility Rental Fees in full at the time of reservation. By my signature I declare that the renter listed below agrees to abide by the HSNC Facility Rental Contract Terms and Conditions and Facility Rental Policy listed on the HSNC website – www.hsncweb.org

Name: _____ Date: _____

Signature of the Renter: _____

----- Please DO NOT Write BELOW this LINE-----

Detail of Rental Fees/Payment (For USE of HSNC Facility Rental Committee ONLY)

Facility Rental Fees	Audio Fees	Kitchen Use Fees	Cleaning Fees	Total Facility Rental Fees
Security Check #	Security Check Amt.	Rental Check#	Check Date	Check Amt.

HSNC Facility Rental Contract Terms and Conditions

1. Reservation for Rental facilities to be submitted preferably at least 60 days in advance.
2. Requests submitted fewer than 10 working days before the scheduled event may not be processed.
3. All Facility Reservation requests must be accompanied with completed form (download Facility Rental form from www.hsncweb.org - then go to **Rental TAB**) OR available at the Temple Hall.
4. Appropriate Security Deposit and Facility Rental Check as per guidelines on Rental Form must accompany this Form. (**Rental Application will not be processed without Checks**). Checks should be dated the same as application date.
5. All Details listed in the form should be clearly filled and forms will need to be signed by the requestor. Unsigned or improperly filled forms will not be accepted and/or approved. Member agrees to all the rental rules and regulations by signing the rental application.
6. For Main Hall - Morning rental starts from 8:00 AM and Afternoon rental starts from 4:00 pm.
1 hours Setup time for morning rental will start at 7:00am and for Afternoon / Evening rentals will start from 3:00pm
7. Rental includes use of Hall, Stage/Lighting. Outside Audio Technician can be arranged at additional cost. Audio System and Main Hall Kitchen facility used for cooking will be charged additional fees.
- 8. Only vegetarian food is allowed. Alcoholic beverages and Non-Veg. food is not allowed. Smoking is not permitted in the complex/premises.**
9. Renter does not need to Clean Bathrooms and Vacuum the main hall carpet. Renter is responsible to take all Trash and Trash Bags to Dumpster and remove any unnecessary items left behind in hall.
10. Renter is responsible and does need to completely clean the Kitchen area, take all left over food and garbage from Kitchen area and return it in neat and clean condition.
11. Renter is responsible to put and store all Chairs & Tables back at designated area.
12. Facility premises are expected to be handed over in a clean condition as per the rental checklist. Security Deposit will be returned after the HSNC rental committee has determined that the premises were left in the original state.
13. Renters will be liable for all damages to HSNC facility and equipment rented and is liable to pay for fixing. HSNC rental committee will be the final decision making authority on the amount of charges.
14. Size of the group being served at the event will be a factor taken into account during reservation of the premises
15. For Weddings, the hall rental shall not be less than 6 hours for Temple and Mini hall and 12 hours for Main hall. Setup will be charged as additional hours. Early check-in to do set-up will not be allowed.
16. Bollywood or Loud music, DJ's, Garba, Bhangra or any other dance etc. will NOT be allowed to be played in Temple Hall. Only Religious Events will be allowed in Temple Hall after approval from Religious Committee. Any other Events must be approved in order to be held at Temple Hall by HSNC Board. This is to maintain the sanctity of the Temple Hall.
17. For any event being hosted in the Temple Hall, the partition separating the temple from the stage area needs to be drawn. This is to ensure that devotees, who come for prayers are not disturbed.
18. For Temple Hall and Meditation Room, individuals MUST remove their Shoes. Shoes are not allowed to be worn on these 2 premises of HSNC at any time.
19. Posting flyer on HSNC premises is not allowed unless Paid in advance with monthly rates as stated.
20. Items such as Tables & Chairs are not allowed to be moved from One facility to another unless approved by Rental Committee in advance.

Payment Terms and Conditions:

1. Hall rentals will be allocated on first come first served basis and subject to Availability.
2. Payment for security deposit and facility hall rental charges MUST be made along with the submission of the rental facility form at the time of reservation to process the application.
3. Security deposit and facility rental amount to be paid by check. Two Separate checks to be given for security deposit (30% of Rental) and facility rental with current date and NOT future date on checks.
4. Security deposit will be returned in 30 to 45 days if security deposit check was deposited into HSNC account OR the original check will be VOIDED and kept on Rental file once the event is over and facility returned without any damages after written check out confirmation from rental committee.
5. Make all checks payable to "HSNC" and in the memo please mention Date and Facility requested for. Cash payment for Rental is not allowed to have proper accounting and paper trail.
6. Application will be processed and Reservation will be confirmed only when the security deposit and facility rental payment is received. If a reservation is cancelled or postponed, amount will be returned in line with the Cancellation Terms and Conditions.

Cancellation Terms and Conditions:

1. Cancellation requests have to be presented in writing or email to the HSNC Rental committee. Forfeited money will go towards donation to HSNC Temple.
2. Refund of “**Facility Rental Fees**” (Not Security Deposit) will be as follows:
3. \$25 Administration fee will be charged by default for all Cancellations / Changes.
4. 100% Refund of Facility Rental Fees - If reservation request is cancelled 90 days before the event.
5. 75 % Refund of Facility Rental Fees- If reservation request is cancelled 60 days before the event
6. 50% Refund of Facility Rental Fees- If reservation request is cancelled 30days before the event
No refund of Facility Rental fees - If reservation request is cancelled within 15 days of the event
7. Any Returned Checks will be charged a Fee of the Bank Charges \$35 PLUS \$15 processing fee with Total fee of \$50.

Note: Any exception to the Payment or Cancellation policy will need to be presented in writing or email to HSNC Rental Committee and will have to be approved by the HSNC board

COMPLETE LIST OF ALL EVENTS

Category	ORG.	Approx Period	Day / Time	Facility	Event	Event Type	Rental	Contact
1	HSNC	1-Jan	11:00am to 1:00 PM	TH	New Year Havan	HSNC	Free	Saroj Sharma
1	HSNC	2nd or 3rd week of Jan - Sat	All day	TH	Tyagraja Aradhana	HSNC	Free	Anuradha Chivakula
1	HSNC	First wkend of March	All day	TH	Maha Shivratri	HSNC	Free	Saroj Sharma
1	HSNC	March	Evening	YARD	Holi Dahan	HSNC	Free	HSNC BOD
1	HSNC	Third Wkend of March	All day	MH	Holi	HSNC	Free	HSNC BOD
1	HSNC	Second wkend of April	All day	TH	Ram Navmi	HSNC	Free	Saroj Sharma
1	HSNC	4th wk of April	All day	TH	Hanuman Jayanti	HSNC	Free	Saroj Sharma
1	HSNC	1st wkend of May	All day	TH	Sahastra Jyotirling Archana	HSNC	Free	Anuradha Chivakula
1	HSNC	2nd wkend of May	All day	TH	Annamachary Jayanti	Affiliated	Free	Anuradha Chivakula
1	HSNC	Last Weekend of Jun	All day (Mon - Fri)	MH	Summer Camp	HSNC OM SQUAD	Free	HSNC YG OM SQUAD
1	HSNC	2nd week of Aug	All day	TH	Raksha Bandhan	HSNC	Free	HSNC BOD
1	HSNC	2nd week of Aug	All day (Mon - Fri)	MH	Summer Camp	HSNC	Free	HSNC YG OM Squad
1	HSNC	Oct mid		TH	Karva Chauth	HSNC	Free	Saroj Sharma
1	HSNC	First Sat of Dec	Sat	MH	Gala Dinner	HSNC	Free	HSNC BOD
1	HSNC	3rd Sat of Dec	Sat	MH	HSNC Volunteer Appreciation	HSNC	Free	HSNC BOD
1	HSNC	Last wkend of Jan OR Feb Wknd	Morning to noon	TH	Basant Panchmi	HSNC Affiliated Individual	Free	HSNC BOD
1	HSNC	2nd / 3rd wkend of April	Morning to Noon	TH	Baisakhi	HSNC Affiliated Individual	Free	HSNC BOD
1	HSNC	1st or 2nd wkend of May	All day	MH	Mata Ka Jagram	HSNC Affiliated	Free	HSNC BOD Ram of Royal India
1	HSNC	Mid - Sep to Oct	11 days	MH+ MI	Navratri	HSNC	Free	HSNC BOD
1	HSNC	Diwali	All 4 days of Diwali	TH	Diwali Puja	HSNC	Free	Saroj Sharma
1	All	Year round subject to availability	Sat and Sun afternoons	MI + SR Main Hall and Stage area is not allowed for Practices.	Cultural Group Practices For Cultural Events hosted by approved Organizations only. Individual single group practices are not allowed.	HSNC & Affiliated	Charged at \$10/child participant (Up to 10 slot of 1 (one) hour) Individual single group practices are not allowed	HSNC BOD TGA BOD
1	HSNC	2nd or 3rd wkend of Jan	All day	TH	Lori	Affiliated	Free	Mamta Batra

1	NC BA	3rd or 4th wkend - Sat / Sun	Morning to 3:00pm	TH	Saraswati Puja	Affiliated (NC BA)	Free	Bengali Association
1	HSNC	Last week of Aug	10 ~ 11 days	MH	HSNC Ganesh Festival	HSNC	Free	HSNC
1	Sampige	Jul - Aug	Weekend afternoon	TH	Krishna Janmashtami	Affiliated Sampige	Free	Sampige
1	TCA	3rd or 4th wkend - Sat / Sun	Morning to 3:00pm	TH	Pongal	Affiliated TCA	Free	Tamil Cultural Association
1	HSNC Annakut	Diwali Weekend	Sun	MH	Annakut	HSNC	Free	HSNC BOD Vaishnav Group
1	HSNC Diwali Celeb	Diwali Weekend	Sat	MH+ MI	Diwali Function Celebration	HSNC	Free	HSNC BOD
1	HVM	Dasserra	Weekend after Navratri	Lawn	Ravan Dahan	HSNC Affiliated	Free	HSNC BOD HVM
1	HSNC	2nd / 3rd wkend of April	9:00 am - 2:00 pm	TH	Mahavir Jayanti	HSNC BOD	Free	HSNC BOD
1	Vedanta Society	2nd / 3rd week of Feb - Saturday	10:00 - 2:00 OR 4:00 - 8:00	TH	Swami Vivekananda Jayanti	Affiliated	Free	Vedanta Society
1	Vedanta Society	3rd or 4th wkend of Mar - Sat / Sun	10:00 - 2:00 OR 4:00 - 8:00	TH	Swami Ramkrishna Paramhans Birth Anniversary	Affiliated	Free	Vedanta
4	NCBA	Weekend after Navratri	Fri evening to Sun morning	MH	Durga Puja	NC BA	100% Charged	NCBA
4	Raleigh Sai Center	1st weekend of May	All day	MH	Sai Festival	Sai Group	100% Charged	Raleigh Sai Group
4	RTPMM	2nd or 3rd weekend of Jan - Sat	Evening	TH	Sankrant	RTP MM	100% Charged	RTP Maharashtra Mandal
4	RTPMM	Third Weekend of March	Sat- Evening	TH	Holi	RTP MM	100% Charged	RTP Maharashtra Mandal
4	RTPMM	One wk after Diwali	TBD	MH	Diwali Puja	RTPMM	100% Charged	RTPMM
4	Sampige (Kannada)	First wkend of Apr	11:00am to 4:00 PM	TH	Sampaige Event	Sampige	100% Charged	Sampige
4	India Heritage Society	1st Weekend of April	3:00 – 9:00 PM	MH	India Heritage Festival	Yash Gerg	100% Charged	Yash Gerg
4	India Heritage Society	2nd Wknd 14th Nov Weekend	9:00am - 3:00pm	MH	Children's Day	Yash Gerg	100% Charged	Yash Gerg
4	Tamil Assoc	First wkend of Apr	6:00 PM to 11:00 PM	MH	New Year Celebarations	TCA	100% Charged	TCA BOD

4	Telugu Assoc	Second wkend of April	6:00 PM to 11:00 PM	MH	Ugadi	TATA	100% Charged	TATA BOD
4	TGA	Third Wkend of March	Sat - Evening	MH	Holi	TGA	100% Charged	TGA BOD
4	TGA	Weekend after Navratri	Evening	MH	Post Navratri Garba (Sharad Purnima)	TGA	100% Charged	TGA BOD
4	TGA	One week after Diwali	Evening	MH	Diwali Celebration	TGA	100% Charged	TGA BOD
4	TGA	Weekend before Navratri	Evening	MH	Pre-Navratri Garba	TGA	100% Charged	TGA BOD
4	HSS	Last weekend of Mar	11:00 am to 6:00pm	MH	Hindu Heritage	HSS	100% Charged	Satish Upadhyay
4	HVM	Second weekend of April	6:00 PM to 11:00 PM	MH, TH	Kavi Sammelan	HVM	100% Charged	HVM BOD
4	HVM	Jul - Aug	Weekend afternoon	MI + SR	Independence day practices	HVM	Charged at \$10/child participant	HVM BOD
4	HVM	Aug 15 or weekend after	Sat - Eve+ All day Sun	MH	Independence Day	HVM	100% Charged	HVM BOD
3	Sanskar Gurukul	4 th Week of April	4:00 PM – 11:00 PM	MH	Hanuman Jaynati	Sanskar Gurukul	Part of Sanskar Gurukul	Shirish Amin
3	Sanskar Gurukul	In June @ School Year End	9:00 AM – 3:00 PM	MH	Koolfest (BalaFest)	Sanskar Gurukul	Part of Sanskar Gurukul	Shirish Amin

Following Events are for Category 3 (Classes)

Individual/Participant needs to pay \$10/Auto Draft per Month OR Pay \$120 beginning of the Year.

Yoga Class - Sun 8-9:30AM and Wed 6:30-8:00PM – Main Hall - Contact: Mr. & Mrs. Saraiya

Sanskar Academy - 9:00AM-1:00 PM - Every Sunday – Main Hall & Mini Hall – Contact: Sanskar Gurukul

Vedic Heritage Class - 11:30-12:30PM - 2nd and 4th Sunday – Sai Room – Contact: Vedic Heritage Society

Jain Pathsala - 11:30-12:30PM - 1st and 3rd Sunday – Sai Room – Contact: Jain Study Group

Hindi Class - 10:30-11:30AM - Every Sunday – Sai Room – Contact: Mr. Ramesh Shonek

BalVihar - 9:00-12:00PM - Every Saturday – Main Hall & Mini Hall – Contact: Chinmaya Mission

Satya Sai Class – 5:00-7:00PM – Every Sunday – Mini Hall – Contact: Satya Sai Group

List of HSNC approved Organizations for Category 1 – Appendix A

1. Hindu Vikas Mandal (HVM)
2. Triangle Gujarati Association (TGA)
3. Triangle Area Telugu Association (TATA)
4. RTP Maharashtra Mandal (RTPMM)
5. North Carolina Bengali Association (NCBA)
6. Tamil Cultural Association (TCA)
7. Kannada Association (Sampige)
8. Jain Society (Group) of North Carolina
9. Vedanta Society
10. Vaishnav Group of NC
11. Sanskar Gurukul
12. Chinmaya Mission
13. Hindu Swayam Sevak Sangh (RSS)
14. BSC - Bhartiya Senior Citizens Group
15. Anuradha Chivakula (Individual)

From time to time, any members of HSNC OR other Organizations from the community may be allowed to organize events falling into the following categories after an approval from HSNC Board:

- Religious events allocated by HSNC to community Organizations will be hosted for community with free of any admission charge and open to everyone (The whole Community) (Events such as Lecture, Speech and Pravachan by some Guru OR Sant)
- Events that will benefit the entire community (Blood Drives, Bone Marrow Drive, Health Fair, Indian Consulate visits etc.)

Affiliated Religious Events Request Form

To, **Religious & Rental Committee**
THE HINDU SOCIETY OF NORTH CAROLINA
309 AVIATION PARKWAY
MORRISVILLE, NC 27560 Phone: (919) 481-2574

Name of the EVENT: _____

Name of Organization: _____

Contact Person: _____

Phone Number: _____(Main); _____(Mobile)

Email Address: _____ 1st _____ 2nd

1. Program Sponsor (responsible for ALL Expenses related to this Program):
_____ (N/A, Name, HSNC)

2. Facility Use Sponsor: _____(N/A, Name, HSNC)

3. Program intend to raise fund (direct or any)? (N/A, Y/N) : _____

4. Fund raising for WHO?: _____(N/A, Name, HSNC)

Signature of Requester: _____; Date: _____

Note: Facility requester or event presenter must not participate, encourage or otherwise influence Devotees/attendees to donate directly or indirectly. If presenter to be rewarded (agreed upfront with HSNC), all funds rose during or after event first go through HSNC. The HSNC Board will determine the amount of reward. Please understand, the daily cost of HSNC Facility is (mortgage + electricity + gas + water + cleaning/supply + yard/dumpster + maintenance cost + wear) = approx. \$1000 plus per day.

Please attach security deposit check of \$100.

Comments / Justification of Program :(use back or attach page for additional information)

.....**DO NOT WRITE BELOW THIS LINE**.....

Action Taken by HSNC RELIGIOUS COMMITTEE

_____Approved; _____ Not Approved (Sign / Initials): _____

HSNC BOD Approval (Approval required from minimum 3 Board Members)

Approved By: _____ Sign: _____

Approved By: _____ Sign: _____